

SCANFIL

PRIVACY NOTICE

Your privacy is very important to Scanfil (“Scanfil”, “we”, “us” or “our”) and accordingly, we protect the personal data you share with us. To protect your privacy, Scanfil follows different principles in accordance with EU best practices for privacy and data protection.

This Privacy Notice contains information regarding the processing of your personal data and other information about you that Scanfil obtains from your use of Scanfil’s website or through other channels, and which Scanfil processes as a controller within the meaning of the General Data Protection Regulation (“GDPR”).

1 CONTACT PERSON IN MATTERS RELATED TO THE PROCESSING OF PERSONAL DATA

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2 CATEGORIES OF PERSONAL DATA AND PROCESSING PURPOSES

You may use our website without providing any personal data about you. In this case, we will collect only the following metadata that result from your use of Scanfil’s website: Referral page, data and time of access, the amount of transmitted data, status of transmission, type of web browser, IP-address, operating system and interface as well as language and version of browser software. Your IP-address is processed to enable your access to our website, and the other metadata mentioned above is processed for purposes of statistics about the website visitors and to help us analyse how the site is used. If you visit our site without giving feedback or applying for open position we will only process these metadata.

You may also provide information on our website voluntarily through, for instance, the recruitment section or by sending us feedback or contacting sales, in which case you are asked to provide basic information about you, such as name and email address. In such case you are deemed to provide personal information voluntarily and such information will not be disclosed to any third party which is not affiliate or a group company to Scanfil, except as regulated by law, governmental order or authorized governmental body. The information related to processing the personal data submitted through the recruitment section are specified in Scanfil’s Descriptions on Processing of Job Applicants’ Data (www.scanfil.com/privacy.html).

We process your personal data primarily for the purposes of providing you the opportunity to use our website and its functionalities. The processing of your personal information is based on your use of our website, and we process the personal data either based on an agreement entered into with you, on our legitimate interest, or in some cases, on the requirement for compliance with a legal obligation to which we are subject. In such case, our legitimate interest could be in particular improving the quality and services of our website by analysing the usage behaviour of the website users, or preventing and resolving possible misconduct.

The provision of your personal data as described in this Privacy Notice may partly be a contractual requirement and partly a statutory requirement. When you use our website, you may be required to provide us with certain personal information for purposes specified in this Privacy Notice. Not providing your personal data may result in disadvantages for you, e.g. you may not be able to use our website or certain functionalities of it.

3 SOURCES OF PERSONAL DATA

We collect certain metadata automatically when you use our website. We also collect certain personal data, such as name and email address directly from you when you use contact sales form, leave us feedback or apply for an open position through our website.

4 TRANSFERS AND DISCLOSURES OF PERSONAL DATA

4.1 Why we transfer or disclose your personal data

We use partners in business activities requiring the processing of personal data, and for the purposes of data processing defined in this Privacy Notice. We also occasionally hire other companies to provide certain limited services on our behalf, including e.g. marketing activities. We will only provide these partners and companies the information they need to deliver the services agreed, and they are prohibited from using that information for any other purpose.

We will disclose your personal information, without notice, only if required to do so by law or if we in good faith believe that such action is necessary to (a) conform to the provisions of the law or comply with legal process served on Scanfil; (b) protect and defend the rights or property of Scanfil; or, (c) act in urgent circumstances to protect personal safety of the public.

In case we sell our business or part of it or otherwise reorganize our business, personal data processed by us as a controller may be disclosed to buyers and their advisors in accordance with applicable legislation.

4.2 International transfers of personal data

We use partners in business activities requiring the processing of personal data, and for the purposes of data processing defined in this Privacy Notice and, in this context, we or our partners may, in accordance with applicable legislation, process personal data anywhere in the world and thus transfer the personal data also outside EU or EEA area. In regard transfers of personal data to countries where there local data protection legislation does not provide adequate level of data protection, the transfers are based on appropriate safeguards, such as standard contractual clauses approved by the European Commission or a competent supervisory authority.

To learn more about the appropriate safeguards we use, please send us an email to address mentioned in Contact Person section of this notice.

5 HOW DO WE SECURE YOUR PERSONAL DATA?

We have taken appropriate technical and organizational measures to protect the security of your personal data and to ensure that your choices for its intended use are honoured. We protect your data from loss, misuse, unauthorized access or disclosure, alteration, or destruction by appropriate technical measures such as firewalls.

We do not share your personal data outside Scanfil, its subsidiaries, affiliates or other partners, except under conditions and for purposes explained in this Privacy Notice, or unless otherwise required under mandatory applicable law. Within Scanfil, its subsidiaries, affiliates and other partners, personal data is stored in password-controlled servers with limited access granted only to such persons whose work requires the processing of personal data and thus are granted access to the personal data.

6 HOW LONG WILL WE KEEP YOUR PERSONAL DATA?

The retention time of the collected personal data is subject to the legal basis and processing purpose for which the data were collected. All collected personal data will be retained at least for the period for which the legal basis for processing of personal data applies.

Where the personal data is collected on the basis of an obligation based on applicable law, the retention time of personal data may also be subject to explicit statutory requirement.

Scanfil may also retain certain personal data after the termination of the initial processing purpose, should such retention of personal data be necessary to comply with other applicable laws or should Scanfil need the personal data to establish, exercise or defend a legal claim, on a need to know basis only.

7 WHAT RIGHTS DO YOU HAVE?

“Data subject” refers to natural person whose personal data is processed by Scanfil, i.e. Scanfil’s website users.

The data subjects have the right to access the data processed by Scanfil as a controller and to get incorrect personal data related to them rectified. If you wish to use your right of access or rectification, please proceed as follows.

The request on the use of the right of access or rectification must be in written or in electronic form and be signed, and addressed to the contact person mentioned in this Privacy Notice (or, in the event of requests related to the personal data provided through the website’s recruitment section, the contact person mentioned in Scanfil’s Descriptions on Processing of Job Applicants’ Data (www.scanfil.com/privacy.html)). The request shall contain the basic information needed for finding the requested data. After receiving and processing the request, we will send you a copy of the personal data to the data subject by mail or electronically. We reserve the right not to complete the request of the data subject if the request is manifestly unfounded or vexatious. Should the data subject request for multiple copies or should the data subject submit more than one request per year, we may charge the data subject a reasonable fee based on administrative costs for the execution of the request.

You as a data subject also have the right at any time to request us to erase personal data concerning you and processed by us and we are obliged to erase the data if there is no longer a legitimate basis for processing the data. Please note that certain data processed within the may be subject to statutory retention requirements, and regardless of a request of erasure, we cannot erase such data until the end of the statutory retention period.

You as a data subject also have the right to object the processing of your personal data if the data has been processed on the basis of legitimate interest, and we are obliged to stop processing such personal data unless we can demonstrate compelling legitimate grounds for further processing of such personal data.

In addition, you as a data subject have the right to file a complaint with the competent supervisory authority regarding our processing of personal data.

8 IN CONCLUSION

We reserve the right to update and modify this Privacy Notice. Unless otherwise provided in mandatory applicable legislation, we may not personally post changes to this Privacy Notice to the data subjects in person, and therefore we prompt you to check this Privacy Notice from time to time for possible changes.

If for some reason you believe that we have not adhered to the foregoing, please notify us by email to address mentioned in Contact person section of this notice, and we will do our best to determine and correct the problem promptly.

USE OF COOKIES ON SCANFIL'S WEBSITE

We use cookies on our website to collect statistics about our website visitors and to help us analyse how the site is used. Cookies are text files placed on your computer that allow your computer to be recognised by our website. Cookies do not harm the user's computer or other terminal device. Cookies allow us to compile statistics from the use of our website, inter alia, the number of users on our website, and to obtain information about the user's geographic location, browser time of visit as well as the content viewed by the user. With this information, a single user is not identifiable. The use of our website does not require the acceptance of cookies. However, please note that disabling the use of cookies may affect the functioning of our website, and therefore some of the functionalities of our website may not be available to you. The cookies on our website may be used by and placed on your computer by us or by a third party service provider, such as Google Analytics.

You may refuse to accept cookies from our website and delete existing cookies by selecting the appropriate settings on your browser. If you wish to do so, please refer to your browser's user guide to find out how to control cookies by adjusting your browser's preferences.